54th Atlas Forum 2023
April 13-14 The Westin Seattle

ATTENDANCE REQUEST
& JUSTIFICATION
Dear Relocation Professional:

On April 13 and 14 of this year, relocation professionals from across the U.S., Canada, and around the world will gather in Seattle for the 54th Atlas Forum on Moving™. This is a storied event, known for its progressive discussions and thought leadership on the pressing issues and trends in the relocation industry. The opportunities for networking and education are unparalleled.

An Atlas Agent representative has invited you to take part in this year’s event (attendance is by invitation only). If you wish to accept this opportunity, you will likely need approval from your organization. This packet is designed to help you justify your participation. It provides an overview of the Atlas Forum and its benefits, plus a sample letter you may personalize to request approval for attending.

I trust you will find the benefits far outweigh the costs. Very simply, the Atlas Forum is an investment – for you and your company. If you have any questions or need more information, please let us know.

I look forward to seeing you in Seattle!

Jack Griffin
Chairman & CEO
Atlas World Group, Inc.
Atlas Forum Fact Sheet

**WHAT IS THE ATLAS FORUM?**

The Atlas Forum is a two-day professional conference hosted by Atlas, the second largest mover in the U.S., helping people *go new places*®.

**History.** Atlas introduced “The Forum on Moving™” in 1968, dedicated to the free and candid discussion of issues and ideas. It was the industry’s first national conference for professionals in corporate relocation.

**Atlas Survey.** The first Forum introduced a groundbreaking survey of corporate relocation policies and practices. Findings from this annual study are a highlight of the Forum.

**You can see results from the 2022 Atlas Survey here:**
atlasvanlines.com/resources/corporate-relocation-survey/2022

**Where is the Atlas Forum?**
54th Atlas Forum
April 13-14, 2023
The Westin Seattle

**Who attends?**
Forum attendance is around 300 people. These include Atlas executives, agency representatives, and invited guests—professionals working in corporate relocation.

**What's in it for you?**

*Motivation.* Get inspired to “lead and succeed” with messages from renowned keynote speakers.

*Networking.* Meet and connect with forward-thinking relocation professionals in domestic, cross-border, and international relocation.

*Education.* Earn continuing education credit for recertification of your CRP or GMS designation.
Atlas Forum Highlights

The 54th Forum: Beyond Boundaries

• Learn from keynote speaker, Vernice “FlyGirl” Armour, America’s first African-American female combat pilot, former marine, and author. She was also a diversity liaison officer to the Pentagon for Headquarters Marine Corps. FlyGirl unleashes hard-hitting advice and amazing anecdotes from her adventures, helping individuals and businesses build a sustainable inner force and conviction that results in accomplishing significant goals.

• Hear a conversation with Lisa Ling, renowned journalist, TV personality, and author. As executive producer of This is Life with Lisa Ling and experienced correspondent, Lisa offers a unique perspective on the world around us and will share insights gleaned from her experiences.

• Be inspired by Jeff Henderson, award-winning chef, bestselling author, philanthropist, TV personality, and leader in personal and professional development. Known for his dynamic teachings and powerful story of personal transformation, Jeff illuminates audiences with proven, high-impact strategies that empower change, inspire fulfillment, and motivate millions to live the lives of their dreams.

• Be among the first to see the findings from the 2023 Atlas Corporate Relocation Survey. Discover opportunities for strengthening your relocation efforts in light of industry trends.

• Join the conversation with peers and industry experts. Discussions will examine what’s behind current trends for:
  - Relocation Policy
  - International Relocation
  - Alternative Assignments
  - Lump Sum Usage
  - Spouse/Partner/Family Assistance
  - Reimbursement/Cost Coverage
  - U.S. Tax Law & Real Estate
  - Housing Constraints in Saturated Markets
  - Employee Buy-in to Remote Locations

• Expand your knowledge in learning sessions. Add your voice to the discussion among a panel of professionals in global mobility, recruitment & retention, and compensation & benefits.
**Added Value to You**
- Receive CRP/GMS recertification credits for attending learning sessions
- Best practices from high-level industry speakers and colleagues
- Professional networking

**Added Value to Your Employer**
- Enhanced professional abilities
- Information sharing with associates
- Sharing of insights from other leading relocation professionals

*Your travel expenses may be tax-deductible. Consult your tax advisor.*

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**Most Valuable Aspects of Forum**

*Source: 2022 Forum Feedback Survey*

- General Session Speakers: 77%
- Networking: 77%
- Time with Atlas Rep/Guest: 74%
- Industry Information: 64%
- Learning Session Speakers: 64%
- Entertainment: 40%
The easier it is for your supervisor to justify the expense, the more likely it is that your proposal will be approved. In order to make an effective justification to your supervisor, you have to look at the expense from his or her point of view and calculate the conference return on investment (ROI).

Please see the worksheet below to figure your costs. The costs Atlas knows are filled in for you. As long as your company is comfortable having Atlas pay for the costs, and it works with their company policy, we will gladly extend this courtesy to you.

### Atlas Forum ROI Worksheet

**A WORTHY INVESTMENT.**

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<table>
<thead>
<tr>
<th>EXPENSE</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
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<tbody>
<tr>
<td><strong>Registration</strong></td>
<td>This fee is for Direct Corporate Executive Guests.</td>
<td><strong>$300 prior to March 10, 2023</strong>&lt;br&gt;$375 after March 10, 2023</td>
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<tr>
<td><strong>Travel</strong></td>
<td>This includes airfare and travel to/from airport.</td>
<td></td>
</tr>
<tr>
<td><strong>Lodging</strong></td>
<td>This includes two nights, double occupancy.</td>
<td><strong>$269/night</strong></td>
</tr>
<tr>
<td><strong>Food</strong></td>
<td>Three meals (Thursday) and breakfast (Friday) included with registration.</td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

**TOTAL EXPENSE**
I THOROUGHLY ENJOYED THE CONFERENCE AND THE NETWORKING.

Barbara, Transportation Industry
Atlas Forum Attendee

It is my favorite relocation event during the year. Best speakers and networking opportunities.

Cheryl, Automotive Industry
Atlas Forum Attendee

I have been in the international HR arena for 15+ years, and this by far was the best overall forum I have attended to date where I learned and had valuable take aways. Thank you!

Beth, Relocation Consultant
Atlas Forum Attendee
Previous Forum Discussions

1. Around the World in 60 minutes
   With unprecedented economic and political change around the world, the discussion concentrated on current events, the impact on business and the ripple effect in mobility for both U.S. Domestic Moves and Cross-Border Moves.

2. Accountable Sustainability for a Brighter Future
   Relocation professionals shared their perspectives on three dimensions of sustainability - environmental, economic, and social.

3. Fine-tuning Relocation Policy Through the Examination of Research Trends – In this session, the moderator and panelists utilized Atlas’ Annual Corporate Relocation Survey results to conduct an interactive team exercise to analyze various relocation scenarios from numerous perspectives and work together to identify meaningful solutions.

4. Professional Van Operators: Driving Business Success on 18 Wheels
   Front-line professionals discussed their experiences as small business leaders working to be profitable while putting their best foot forward for customers and shared their views on topics currently shaping the industry.

5. Former Keynote Speaker
   This two-time Paralympian and former U.S. Army officer left attendees in awe of her service, dedication, and attitude and inspired everyone to meet hardship with unwavering spirit and dedication.

6. Former Keynote Speaker
   “Research guru” and generations speaker helped attendees separate generational myths and truths with an energizing and enlightening presentation.

7. Talk it Out
   Roundtable dialogues on the business end of immigration, lump sum benefits, family assistance, workforce landscape and reimbursement or cost coverage trends – all supported by our most recent relocation survey.
Justification Letter of Request

SAMPLE TEXT
(FOR YOU TO CUSTOMIZE).

Request to attend the 54th Atlas Forum on April 13 & 14 in Seattle

Dear [name of decision maker]:

I would like to further my professional development by attending the 2023 Atlas® Forum. The event will take place at the Westin Seattle on April 13 & 14.

I am particularly interested in attending the educational sessions to enhance my ability to perform my job and to add value to our organization. The Atlas Forum is also an opportunity for me to hear acclaimed speakers.

This event counts towards my CRP/GMS recertification credits and I will also learn best practices from high-achieving industry professionals and colleagues. This is great information that I will be able to bring back and share with other associates. I have filled out an ROI worksheet for you to see that the Atlas Forum is a worthy investment, and our Atlas representative is available for any further questions.

Respectfully,
Firstname Lastname
Agents will handle the registration process. Clients will need to RSVP by March 10 (in response to Agent invitation).

For more information, visit:
atlasvanlines.com/about/forum